

**BOARD OF HOUSING AND COMMUNITY DEVELOPMENT
MEETING
May 19, 2003
Richmond, Virginia**

Members Present

Mr. James Benson
Mr. Gary Bowman
Ms. Betty Ann Davis
Ms. Susan Dewey
Mr. Thomas Fleury
Ms. Ann Hunnicutt
Mr. John Kilgore
Ms. Rene Miller
Mr. Evans Thomas
Mr. William Thompson

Members Absent

Mr. Richard Ahuja
Mr. Jack Loeb
Mr. Phillip Paquette

Call to Order

Mr. Gary Bowman, Chairman, called the meeting of the Board of Housing and Community Development to order.

Roll Call

The roll was called by Mr. Stephen Calhoun of the Department's Policy Office. A quorum was present.

Approval of Minutes

A motion was made to approve the minutes of the April 7, 2003 meeting of the Board. The motion was seconded and unanimously passed.

Public Comment

Mr. Bowman opened a public comment period for persons wishing to address the Board. One person requested to speak. Ms. Gail Godwin spoke of her concern that the proposed Consolidated Plan does not adequately address homelessness. She spoke of the need to have homeless issues as a higher priority in the Plan.

Report of the Community
Development Committee

Ms. Rene Miller, Chairman of the Community Development Committee, provided an overview of the morning meeting of the Committee. Ms. Miller reported that the Committee reviewed the Virginia Enterprise Zone Program and its regulations. Because of recent statutory changes, the Board will consider amendments to the regulations this year. Mr. John Kilgore made a motion for the Board to request staff to file and publish a notice of

intended regulatory action for amending the Enterprise Zone Program Regulations. The motion was seconded and unanimously passed.

Report of the Codes and Standards

Mr. Bowman reported on the morning Codes and Standards Committee meeting. There were three amendments Committee recommended by the Committee to the final building and fire code regulations adopted by the Board during April. These amendments were made in response to the regulatory review by the Office of the Attorney General and staff review of final regulatory language. The amendments were to assure statutory authority for the regulations and to conform provisions in the USBC to the International Building Code. A motion was made to adopt the three amendments. The motion was seconded and unanimously adopted. These three amendments are attached to and made a part of these minutes as the Appendix. Mr. Bowman reported that Department staff is currently completing the required administrative steps for posting and publishing the final building and fire code regulations adopted by the Board. It is estimated that this process, including publishing the final regulations and providing a 30-day comment period following the publication, will be completed during July or August.

A motion was made for the Board to adopt an effective date for the regulations of September 1, 2003, or, if that date is not possible, the earliest first of the month after September 1, 2003 that the Department can complete all administrative requirements. The motion was seconded and unanimously passed.

Mr. Thomas Fleury reported that there was currently a back-order on the IBC books and that some participants may not have these books for the upcoming training.

Report of the Housing Committee

Mr. William Thompson, member of the Board, reported on the morning meeting of the Housing Committee. Mr. Thompson reported that the Committee reviewed the draft and highlights of the Consolidated Plan. A motion was made to approve the draft consolidated plan presented, pending any changes made to accommodate public comment and to meet HUD program requirements and to

direct staff to prepare and submit a final Consolidated Plan to HUD. The motion was seconded and unanimously passed.

Report of VHDA

Ms. Susan Dewey, Executive Director of the Virginia Housing Development Authority, reported on the allocation of the federal low-income housing tax credits. Ms. Dewey reported that VHDA will conduct a forum on tax credits during July.

Report of the Virginia Fire Services Board

Mr. Calhoun reported that the next meeting of the VFSB will be June 6 or 7 at the Richmond Fire Training Center. Grants will be announced at this meeting. Mr. Shelton reported on ongoing work with the VFSB and DHCD regarding fire safety in clubs and the study on in-building emergency communications.

Report of the Director

Mr. Shelton reviewed the Agreement and Memorandum of Understanding between the Board of Housing and Community Development and the Virginia Housing Development Authority regarding the sale of the Virginia Housing Partnership Fund. A copy of the Agreement and Memorandum of Understanding was provided to each Board member. A motion was made for the Board to approve the Agreement and Memorandum of Understanding pending other approvals. The motion was seconded and unanimously passed. Mr. Shelton reported on agency programs and his role with the Urban Policy Task Force.

Board Matters

None

Unfinished Business

None

New Business

None

Future Meetings

The next meeting of the Board will be held during July and will be set following the May VHDA Board of Commissioners meeting.

Adjournment

Upon a motion duly made and seconded, the meeting was adjourned.

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